

General data protection information

Below we inform you about the processing of your personal data in connection with the reporting of legal violations in accordance with the Whistleblower Protection Act (“Hinweisgeberschutzgesetz” - HinSchG) at the UFZ.

1. Controller

With regard to reporting to the Internal Reporting Officer under the HinSchG the controller for data processing within the meaning of the GDPR is the:

Helmholtz Centre for Environmental Research GmbH - UFZ
Permoserstrasse 15, 04318 Leipzig, Germany
Phone: 0341/ 6025 1081
E-mail: hinweis@ufz.de
Website: www.ufz.de

In the case of reporting to the trusted attorneys, the law firm FS-PP Berlin - Frank Auffermann Vogel Albrecht - Partnerschaft von Rechtsanwälten mbB, Potsdamer Platz 8, 10117 Berlin is the controller for data processing within the meaning of the GDPR.

2. Contact details of the Data Protection Officer

The Data Protection Officer of the UFZ
Permoserstrasse 15, 04318 Leipzig, Germany
Phone: 0341/ 6025 1227
E-mail: datenschutz@ufz.de

3. Scope and purpose of data processing

The following personal data is processed by the Internal Reporting Officer:

- Identification data (name and other contact details), if disclosed;
- personal data of persons affected by the report; in principle, this includes the identification data and the action initiating the notification.

The purpose of data processing is to fulfil the obligations arising from the Whistleblower Protection Act (HinSchG) to set up a whistleblower system. The HinSchG stipulates that employers must set up a whistleblower system within the company. If and insofar as employees and guests of the UFZ or external parties wish to report a possible legal violation in connection with the UFZ, the UFZ can be contacted via an internal and external reporting channel.

4. Legal basis

The Internal Reporting Office (the Internal Reporting Officer and the trusted attorneys) is authorised pursuant to § 10 HinSchG in conjunction with Art. 6 para. 1 lit. c) GDPR. to process personal data insofar as this is necessary for the fulfilment of its tasks specified in §§ 13 and 24 HinSchG.

5. Data transfer

The UFZ will only pass on personal data to third parties if consent or another legal basis exists. Possible recipients are, for example, law enforcement authorities, courts, lawyers and auditors. In this case, the recipients are themselves data controllers within the meaning of Art. 4 No. 7 GDPR and are obliged to protect personal data.

6. Storage

The persons responsible for receiving reports in the Internal Reporting Office (the Internal Reporting Officer and the trusted attorneys) document all incoming reports in a permanently retrievable manner in compliance with the confidentiality requirement (§ 8 HinSchG). The documentation is deleted 3 years after the procedure has been completed. The documentation may be kept for longer in order to fulfil the requirements of the HinSchG or other legal provisions, as long as this is necessary and proportionate; see § 11 (5) HinSchG.

7. Data processing outside the EU / EEA

Your personal data is processed exclusively in Germany. Data processing outside the EU or the European Economic Area does not take place.

8. Rights of data subjects

Due to the processing of your personal data, you as the data subject have the following rights vis-à-vis the UFZ if the requirements are met:

- Right to confirmation as to whether data concerning you is being processed and to information about the processed data, to further information about the data processing and to the provision of copies of the data (Art. 15 GDPR);
- Right to rectification or completion of inaccurate or incomplete data (Art. 16 GDPR);
- Right to immediate deletion of the data concerning you, e.g. if the purpose of the processing has been achieved or your personal data has been processed unlawfully (Art. 17 GDPR);
- Right to restriction of processing, e.g. if you dispute the accuracy of your personal data or the processing was unlawful (Art. 18 GDPR).

9. Right to lodge a complaint with the supervisory authority

If you believe that the processing of your personal data by the Helmholtz Centre for Environmental Research GmbH - UFZ violates the provisions of the GDPR, you have the right to lodge a complaint with a supervisory authority (Art. 77 GDPR). The supervisory authority responsible for the UFZ is:

The Federal Commissioner for Data Protection and Freedom of Information
Graurheindorfer Str. 153 - 53117 Bonn
Phone: +49 (0)228-997799-0
E-Mail: poststelle@bfdi.bund.de